

Nailsea & District Croquet Club
Minutes of Committee Meeting held on 8 June 2015

Chair: Andrew Wimshurst

Present: Kathy Wallace, Coral Harrison, Peter Dyke, Mike Tracy, Brian Roynon,
Brigit Clayton

1. **Apologies** None

2. **Minutes of Committee Meeting held on 27 April 2015.** These were signed as a true and accurate record of the meeting held on 27 April 2015.

3. **Matter arising from Minutes of Committee Meeting held on 27 April 2015**

Andrew's sessions at Clifton College were with a different group each week but they were all enjoying it very much. In addition, it had been reported that some 6th form pupils had been playing croquet one evening. Experience from around the country indicated that the involvement of a teacher from within the school would be crucial so Andrew was trying to identify such a presence.

Robin Hendry had agreed to join the white lining team

The Child Protection Policy had been updated. The coaches who teach juniors must have DBS checks. Linda to be asked:

- (i) to find out how the DBS checks would be organised and
- (ii) to create a file to contain the signed declarations from the coaches and the letters of consent from the parents/guardians. This should be completed before the next Committee meeting

KW

The e-mail from the Council concerning the lease was sufficient indication of security of tenure for the Sport England application form. Andrew would speak with Tina again about contact with the Council re the lease.

AW

Chris Jackson had agreed to keep the website updated with match reports that were sent to him. This was with the caveat that the system was not too complicated and that he would not be expected to chase reports that were not forthcoming.

The Committee was grateful to Harry Wallace for sourcing some inexpensive replacement umbrellas. Brian had adapted them to make them a suitable height for insertion in the double tubes near the summer house.

Andrew had taken a booking for a 41 Club for a Wednesday evening. As social bookings were usually restricted to Tuesday evenings, he would contact them again but it was felt that an exception could be made, particularly as Andrew would open up the clubhouse and look after them. Brian made the point that bookings for social events should go through Brenda to ensure continuity and avoid clashes. A form should also be completed.

AW

Brian had opened a window in the machine room for ventilation in case of petrol leaks and fumes

Andrew would contact all the coaches to ascertain exactly how many pupils they each had after a few changes had been made. He would also investigate the possibility of a social evening to invite the beginners to become members of the club.

Wednesday 8 July was a provisional date for this

AW

Brian had bought a new step ladder for the machine room and it was more stable and therefore safer

4. Treasurer's report (attached, hard copy only)

Mike reported that the captain of one of the league tams had requested that they did not pay match fees but would not claim petrol costs for away matches. This was likely to save the Club money. However, it was felt that all teams should follow the same rules. Mike would wait until next year to implement this because of the two year cycle of home and away matches

5. Property Report (attached, hard copy only)

Brian was going to meet Nick Taylor to help him organise the hedges and edges work

6. Membership Report (attached, hard copy only)

Coral to ask Jim if he had all the completed application forms for lessons. Coral agreed to create a spreadsheet with all the information. The spreadsheet could then be sent to various officers who would find it useful.

7. Lawn maintenance report (attached, hard copy only)

The Committee expressed gratitude to John Wallace for his time and effort in completion and submission of the Sport England application. John was worried that if we proceed with the plan, the lawns might be bumpy for the first year. An assurance was given that the Committee shared the responsibility for this and realised that it would be for longer term benefit.

Coral had obtained a quote from a local builder for creating a hard surface for the car park area. This was passed to Kathy for filing and Coral was thanked for her efforts.

8. Archives

Brigit has a list of Archive files (hard copies). It was decided that digital records should be held by two Committee members and passed on to their successors. We should all list what information we hold on our computers and in hard copy so that decisions re storage can be made at the next meeting.

ALL

9. Website

Mike had received training from Alison in use of the website and had been working on the test website to practise his skills. He was pleased to report that the Committee Officers would be able to change the structure of the site as well as the detailed content. Various teething problems were discussed. Mike will send out user names and passwords to all those who need access to the site. It may be necessary in future to appoint a Webmaster. At some stage, sections from the test website will be copied into the main website that is available to the public. The Committee would spend some time looking at it before this was done and were asked to e-mail any comments to Mike before he went on holiday in two weeks time. ALL

Thanks to Alison Girdlestone for her effort in creating the site were expressed.

10. Qualifier for Women's AC World Championship

Kathy had been advised that it was unlikely that there would be many spectators so parking arrangements could be the normal ones. At present there are 13 entries and the event could be regarded as a standard weekend tournament with possible extra play on the Monday. Peter Dyke would manage the event on the Saturday and Sunday but was no longer available on the Monday. Kathy would take over the management for that day and Mike would act as referee.

Andrew asked that an A2 poster be erected on Trendlewood Way, heralding the event
The budget for this would be £20 KW

11. AOB

Recruitment of a team for the Watford tour match was proving a problem. It was suggested that Kathy ask two players with lower handicaps. If they were not available, the Bears would be approached.

Violet and Erica continued their efforts with primary School visits and thanks to them was recorded

Andrew will approach North Somerset Council about the tree that overhangs lawn 3 and drops sections of branches onto the grass

Peter provided the current positions of our league teams.

Peter reported that he was no longer available to manage the August Tournament and wondered about cancelling it as there were only three entries so far. It was decided to ask Linda if she were prepared to manage it and, if so, appeal to the Club AC players to enter within the next few days. A decision would then be taken on whether it were viable.

Peter would like it noted that the decision of referees are final and should not be challenged by players.

Mike had received marketing material from an Insurance company and would look at it to see if we could reduce our premiums
Brigit reported that Mimi, the Tyntesfield Sports Development Officer, had been unable to make progress in creating an interest in croquet with the management.

12. Date of next meeting

This will be held on Tuesday, 14 July

The meeting closed at 1pm

Signed as a true and accurate record

Name.....

Signature.....