

**Nailsea & District Croquet Club**  
**Minutes of Committee Meeting held on 18 October 2017**

**Chair:** Andrew Wimshurst  
**Present:** Kathy Wallace, Peter Dyke, Brian Roynon, Brigit Clayton,  
Coral Harrison, Mike Tracy

1. **Apologies** Linda Shaw

2. **Minutes of Committee Meeting held on 26 September 2017**

These were signed as a true and accurate record of the meeting held on 26 September 2017

3. **Matters arising from Minutes of Committee Meeting held on 26 September 2017**

The GC B Class trophy procurement and engraving was in hand

Andrew had reminded Erica to pursue her DBS check

AW

4. **Handicap Committee Report (Peter Dyke)**

*“Report of AC Handicap Committee Meeting held on 27 September 2017*

*The following handicap reductions were agreed:*

*James Galpin 10 → 7*

*John Hancock 20 → 18*

*Tony Hinchliffe 11 → 9*

*Libby Howard-Blood 11 → 9*

*Two new members were given official handicaps:*

*Tony Dowman 22*

*Neil Fuller 24*

*Other new members were not given official handicaps at this stage but they will be advised that if they wish to play friendly matches they should play off 28 and they will be issued with cards to keep a record of all their results.*

*Since the meeting two members attended a coaching course at Cheltenham and Sarah Hayes (CA handicapper) reduced their handicaps:*

*Sandra Morgan 20 → 18*

*Doreen Wallace 18 → 16”*

All the affected members had been informed and their Short Croquet handicaps had been adjusted, according to SWF rules, if they were due to play Short Croquet in the Budleigh events. Peter will inform the two new members personally and explain the handicap system and cards

PD

#### 4A Treasurer's Report (Mike Tracy)

*“Spreadsheets attached for the final accounts for 2017 and this financial year so far (i.e. 1<sup>st</sup> October to 17<sup>th</sup> October. They are compatible with old versions of Excel, so if you have been unable to open it in the past, this one should work. You can print the summary page if you wish by going to the High Level Actuals worksheet tab.*

*The accounts for the year ending 30<sup>th</sup> September 2017 are with the auditor, so what you see is provisional, however I will be surprised if any inaccuracies are found.*

*We finished the year with £19,553.64 in the bank with a surplus of £1,130.57. This includes the first payment to Talbot for the lawn levelling (£5,712.58 which is 25% of the contracted price). Without this the surplus is £6,843.15. This compares well with my projected surplus at the start of the year of £6,000. At that time the timing of the payments to Talbot was not known and so was not included in the budget.*

*Current balance at the bank less unrepresented cheques is £10,262.66*

*The deficit for the year is £9,278.98*

*These figures were recorded on 17/10/2017 and include the following cheques:*

*Talbot Farms, £8,393.24, North Somerset Council (rent), £500 and BS Mowers Ltd (Toro maintenance), £485.24.*

*Please ignore the budget content of the workbook as this still contains last year's data and needs significant revision.”*

Mike reported that the wet conditions throughout the period of the lawn levelling project may lead to a necessity for remedial work at a later time. This would have to be paid for.

Mike said that his report at the AGM would refer to the levelling project but wondered if John would produce a Lawns Report. Kathy to ask John

KW

#### 5. NDCC AGM

Committee proposals 1, 2 and 3 had been drafted and were ready for finalising.

However, following the advance notice of the AGM, an e-mail request had been made by a member:

PD

*“I would like my request for the NDCC to purchase a dishwasher to be added to the agenda for consideration at the AGM on Saturday 11<sup>th</sup> November.*

*Please advise if you require me to do anything else to ensure my proposal is considered by the NDCC members. Thank you “*

There was a discussion about what type of issues could be raised by members at the AGM. The Constitution gave no guidance on this and little guidance could be found elsewhere. It was decided that

KW

- a. “proposals” should be solely concerned with the Club Constitution. Proposals would be subjected to a vote at the AGM and the vote would be binding, if carried as described in the Constitution.
- b. other items for discussion should be submitted on the same timescale but would be placed under AOB in the AGM agenda; binding votes would not be taken on these issues but all voiced opinions would be considered by the new Committee.

Kathy to amend the draft Committee Proposal 1 and its introductory sentence to reflect this and to place the dishwasher issue on the AGM agenda under AOB. KW

Committee Proposals 2 and 3 did not require any changes other than the insertion of a comma for clarification of 9h.

Peter Dyke raised the issue of there being a named role on the Committee for “Tournament Secretary”. Historically, Peter had been Tournament Secretary and the role had included responsibility for all croquet-related issues, including tournaments, competitions, handicaps, refereeing, coaching, League affairs, CA events etc. As the Club had grown and evolved, others had taken on responsibility for many of these areas. Kathy now took responsibility for tournaments so she was regarded as Tournament Secretary by the CA. It was suggested that the named post held by Peter be given the title of Director of Croquet or Croquet Captain. The final decision was that the role of Tournament Secretary simply be removed from the list of named posts. Peter would continue to stand for Committee and to produce a report at AGMs. Kathy to create Committee Proposal 4 to reflect the proposed change KW

Mike would send the financial papers to Kathy so that she could distribute them to the members before the AGM. The Treasurer’s Report would not be distributed before the meeting – neither would the Chairman’s Report. Both reports would be emailed to Kathy for inclusion in the minutes of the AGM MT  
AW

**6. SWF AGM**

Andrew and Peter would attend the SWF AGM and would like to order lunch. KW

Peter was concerned about the use of the word “resolution” instead of “proposal” in the SWF documents. He would raise it with Linda PD

**7. AOB**

Coral reported that 30 people had booked places for the Christmas Lunch and there were several others promised. This was nearly sufficient to break even.

Following an enquiry from Linda, Brian reported that the Health and Safety Assessment was in order and included a Fire Risk Assessment. Brian to inform Linda and send the latest version to Brigit for inclusion in the Current Documentation section of the Archives BR

**Signed as a true and accurate record**

Name.....

Signature..... date.....