

**Nailsea and District Croquet Club**  
**Minutes of Committee Meeting held on 19<sup>th</sup> March 2019**

**Present:** Graham McCausland, Meriel Forshaw, Mike Tracy, Andrew Wimshurst, Linda Shaw, Brian Roynon, Coral Harrison.

In attendance: Joan Timmins

**1. Apologies:** Peter Dyke

**2. Minutes of Meeting held on 12<sup>th</sup> February 2019.** Agreed and signed as a correct record.

**3. Matters Arising**

- (a) **Toro** – Following the decision made at the meeting on 12<sup>th</sup> February re the proposed storage of the old Toro, Graham McCausland has spoken to Geoff Hughes.
- (b) **Safeguarding** – Linda has been in contact with Jean Hargreaves (CA) re ‘safeguarding children’, and at present, we do not have sufficient information, but it is likely that changes to the CA Policy will need to be made. Linda will change name on letter to parents, to Graham’s name.

It was noted: Peter Dyke’s DBS check needs to be renewed.

James Galpin is required to have a DBS check. Linda has requested Jean Hargreaves that an auto renewal of these checks be set up when their DBS checks have been completed. (this is free for volunteers).

Linda’s email has been copied to Peter and James.

**Action: Linda**

- (c) **New GC rules** –Nailsea is hosting a workshop on the 6<sup>th</sup> April 2019. To date members from Nailsea and Bristol clubs have shown interest in attending. Initially two places per club were available, but in the light of enrolments so far, this can probably be extended. The South West Academy are also running a course which has 50 places available. It was acknowledged that clubs have the potential for cascading this information to their members.

The club now has a copy of the new rules.

**Action: Linda**

**4. Treasurer’s Report:** discussed and noted

**4.1 Skittles** - It was noted that not having to pay for the venue and ‘putters up’ made the skittles event more profitable this year.

**4.2 Refreshments** –To date, the total income for refreshments (tea/coffee etc) has reached the total income for the whole of last year.

**4.3 100 Club** – Coral will be letting members know that the start of the season March 30<sup>th</sup> 2019 will be the last chance they have for joining the 100 club for this year.

**Action: Coral**

**5. Property Report:** Work has been planned for the 29<sup>th</sup> March 2019 starting at 10am, to tidy up the outfield, car park, and around the pavilion etc.. Brian will email members for help.

**Action: Brian**

**6. Membership Report:** 67 membership applications have been returned of which 10 are social members. There are still a number of membership fees outstanding and Andrew will be contacting those individuals.

Everyone is reminded that only fully paid up members are eligible to play for a club. Membership lists will be sent out in April. The list will be updated as required during the year and an email sent to members advising of any changes to the original list.

**Action Andrew**

**7. Website:** Continues as work in progress.

**Action: Mike/Linda**

**8. Coaching:** The following people have started preparation to become club coaches - Andrew Wimshurst, David Hunt and Bob Whiffen.

Polly Reynolds and Linda Shaw are now Grade 1 coaches.

In addition, the club has a number of existing club coaches and skilled people who are good at sharing and developing the skills of others.

On the 10<sup>th</sup> March Linda emailed members to find out what they would like coaching on, - both AC and GC.

The committee agreed that Linda could identify a time on the booking sheet that would be blocked out for coaching sessions. Members will then be able to sign up for the session. Linda will email a programme to members.

**Action: Linda**

**9. Committee Diary:** Continues as work in progress.

The committee thanked and congratulated Meriel for all the work she had undertaken in getting the information together and putting it into a presentable format.

Contributions had been received from several members. However, due to the complexity of the information, the diary still requires a great deal of refinement. It was noted that some activities fall to certain individuals. Therefore, job profiles would be helpful.

**The following was agreed:–**

Committee members to look at the activities in the diary and to agree a date when a committee decision would be required.

Brian to provide previous individual job profile documents.

**Action: All**

**10. Recruitment:** Report discussed and noted

10.1 Flyers for the ‘Hoops for Hospice’ day will be placed in carrier bags when items are bought from the Nailsea and Portishead CHSW (Children’s Hospice South West) shops. 50p and £3 tokens have been made and Erica is ensuring the club gets mentioned in the local news paper.

Two lessons have been booked and a group of new beginners will commence in April.

10.2 **Tournaments** –At present the B class tournament is over subscribed and it is early days to comment on other tournaments. The closing date for club competitions is the 25<sup>th</sup> March 2019. Catering for tournament days still requires consideration. The timetable and request for help on tournament days is on the notice board.

**11. Bid Requests** (Kathy's email dated 25th Feb.): discussed and noted.

All of the proposals put forward were looked at and consideration given to those Bids that could be accommodated at Nailsea. One suggestion being that Nailsea could host one tournament each year, alternating AC and GC.

However, following an in depth discussion, it was agreed that before a final decision could be made regarding which bids to submit, Graham would consult with John Wallace regarding the extra work that would need to be undertaken. Graham would also do more research on the AC world events for 2022.

**Action: Graham**

**12. Club Competitions:** Kathy emailed all members on the 18<sup>th</sup> March 2019 attaching a revised calendar, and explaining the reasons for the changes.

**13. Lawns Report:** discussed and noted

The committee acknowledged John's regular updates to members during the last month keeping them informed. as to the condition of the lawns.

**14. Handicaps:** The AC Handicap committee held a meeting on 9<sup>th</sup> March 2019 when a few handicap reductions were agreed.

The changes will take place with immediate effect, and will need to go onto the handicap tracking chart in the clubhouse.

It is with regret, the committee acknowledged that Brigit Clayton has resigned from this committee. The committee wished to thank Brigit for her contribution to the Handicap committee over the past years.

Pat Long has agreed to stay on the committee for another year.

Ryan, Brian Mc C and Brian R will be attending a handicap workshop on Sunday 24<sup>th</sup> March 2019.

Peter Dyke's email dated 19.3.2019 to be forwarded to Kathy for information.

**Action: Meriel**

Brian R and Peter D to update the committee at the next meeting.

**Action Brian/Peter**

**15. League Fixtures:**

Information on teams is now on the board in the clubhouse. However, there appears to be an imbalance in numbers of some teams, some are over subscribed; members have not usually given a second choice.

AC teams appear to be fine; GC teams are more of a concern.

Graham will email Peter asking the following question, -

Where are we with selection and communication with the teams, both AC & GC.

It was noted that James had already emailed his team.

**Action: Graham**

**16. Club Calendar:** Kathy has advised members of recent changes.

**17. Junior Croquet:** Deferred

**18. CA Diploma:** Deferred. Mike will have a draft ready for next meeting.

**Action: Mike**

**19. Any Other Business**

19.1 A rota is needed for the setting up of lawns and the catering for the short croquet, to enable the event to run smoothly. Graham will liaise with Libby and Brian McC.

**Action : Graham**

19.2 Mike had received a phone call from Peter on the morning of the meeting to say, unfortunately he can no longer run 'Mad Mondays'. The committee agreed that unless another member/obvious successor could be found to run this competition day then 'Mad Mondays' would have to be cancelled for the coming year. The first 'Mad Monday' of the season is listed as 15<sup>th</sup> April 2019.

It was also noted that Robin had donated the trophy for this competition.

Graham will contact Robin re the trophy and email members if the decision is taken to cancel this competition.

**Action: Graham**

**20. DONM: Tuesday 23<sup>rd</sup> April 2019**

**Meeting closed at 12.20hrs**

**Signed as a true and accurate record**

**Name.....**

**Signature.....**

**Date.....**

