

Nailsea and District Croquet Club
Minutes of Committee Meeting held on January 6th 2022

Present: G. McCausland, A.Wimshurst, D.Hunt, B.Royon, S.Durston, E.Malaiperuman.

A warm welcome to Steve Durston who has joined the committee as our 7th member.

Apologies: S.Morgan

Minutes of the last meeting: Agreed and signed by Graham.

Matters arising: None

Treasurer's Report: discussed and noted.

The committee agreed to accept the fee proposal from Irritech Limited for the irrigation system design

Action: David

Membership: Renewal forms for membership have been sent out by email and posted if necessary.

Property Report: The car park plastic grid pavers have been repaired, there remains one paver to be reset outside the gate to the club.

The Honours Board will be up dated.

Action: Brian

The proposed North Boundary Shelter on Lawn 2 is under active consideration.

Action: David and Terry

Concern over the fir tree hanging over the north boundary of lawn 2 still remains. Apparently it has a TPO on it. Graham been in contact with St.Francis School and a meeting has been arranged at the club for an inspection on 12th January. Graham to report back at the next meeting.

Volunteers: In the next chairman's newsletter there will be a request for volunteers for the clubhouse cleaning rota in 2022.

Action: Graham

Separate appeals for volunteers for all lawn maintenance jobs will be made. The appeal will explain what the tasks involve, how long they will take and how often they will be required.

Action: Andrew

In future an effort will be made for more liason between mowers (the people not the machines) and white-liners.

Tournaments: Kathy has organised and finalised the dates for our tournaments this year and CA events for 2023. We are awaiting the results of our bids for the CA events for 2024.

Competitions: Graham to discuss with Kathy competition entry fees for 2022.

It was decided not to take part in the All England Handicap Competition this year.

Action: Graham to inform Kathy

League team captains' lawn bookings

It was agreed that League team captains should refrain from booking lawns "all day". When they do this they wipe out the chances for early morning practice or mowing to be booked. In the evenings, they wipe out the chance for evening matches, practice, coaching, mowing or spraying to be booked.

Action: Graham to inform Marcus

Recruitment: - see Kathy's report at the end of the minutes.

The Chairman accepted all Kathy's recommendations.

Both Ryan and Marcus now have enhanced DBS checks.

Safeguarding: Membership application forms and Coaching application forms have been updated to comply with safeguarding issues. Kathy will work with Linda to adapt the necessary letter and forms for Youth Croquet application for membership and coaching.

Handicaps: All this year's new players to be issued with AC and SC Cards, or GC cards, if applicable. **Action: Erica. Brian**
Handicap meetings to assess handicaps to be arranged. **Action: Erica. Brian**

Coaching: Martin's coaching survey welcomed. Martin and Graham would like to invite prospective coaches to join a meeting on how best to coach beginners and improvers for 2022 season.

Action: Martin and Graham to plan next move.

Fixtures: Marcus has passed on dates to all the team captains, who have been recruiting their team members.

A.O.B: None

D.O.N.M: 15th February 2022. 10.00 at Erica's
The meeting closed at 12.45

Signed as a true and accurate account

Name.....

Signature.....

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Recruitment Report Jan 2022

Having sold one voucher at the pre-Christmas price of £50, we now have an embryonic list of 2022 recruits. I will launch a Facebook offensive over the next few weeks and place a paid ad in the March edition of the "Nailsea Paper". I will also contact all the local Scout Groups to recruit for Youth Croquet. I am expecting it to be more difficult to get adult recruits signed up at £60 than it was for £30. Hopefully, though, it will reduce the amount of coaching time wasted on people who don't go on to join the club. They have been called "joy-riders"!

Linda copied me into her Safeguarding Report for this meeting. Her queries about application forms for joining the club and application forms for lessons raise the issue of how the Youth Croquet players pay. I feel that we should try to minimise the paperwork for Marcus and Ryan, particularly on the coaching days. My suggestion is that that they are all asked to pay an initial amount which will make them U25 NDCC members (and thereby U25 CA members) for a fixed period of time. Annual membership for U25s is currently 30% of £165 so £49.50. Could we ask for an initial £25 to be paid before their first session then another £25 on 1 August? We could deal with any July joiners on an individual basis. If we did this, we could adapt the application form for Youth Croquet sessions to make it an application form for membership of the club for the specified dates. I did run this general principle past Marcus and Peter at the end of last season and they were both happy with it.

Whatever decision is made re Youths, we need to be clear whether a form is an application for lessons, an application for membership, or a requirement for parents to complete and provided with a letter about Safeguarding. I would like the following arrangement:

When someone expresses an interest in Youth sessions, we send a slightly modified version of Linda's letter, and the permission form, to the parents. The parents complete the form and make whatever payment the Committee decides is appropriate. In July, we will send out a request for the second £25.

If the Committee agrees this idea, I can work with Linda to adapt the letter and form.

My personal view is that the completed forms should be sent to Linda, as LSO. Linda could then furnish Marcus and Ryan with the details they need for initial contact with the parents and for contingencies and emergencies. Linda has agreed to this and is happy to process the forms. As LSO, she needs to be the official holder of the forms and can pass relevant information to the Youth coaches.

I am attaching my version of an adult application form for lessons. It includes a tick box, as suggested by Linda to indicate that they are 18 or over. Under 18s will be referred to Linda and receive the Safeguarding letter and Information and consent form. This can easily be adapted to become an application form for U25 membership, which would include lessons. They will then be passed on to the Marcus. My version of that letter/form is also attached. I have done some cosmetic editing, as compared to the version Linda sent. This was mainly to create more space for any who choose to print the form and complete it by hand.

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Nailsea & District Croquet Club

Income and Expenditure Accounts year ending 30/09/22

Income	2022	2021	Expenditure	2022	2021
Subscriptions	£165.00		Lawn Management	£2,066.31	
Coaching	£50.00		Machinery maintenance/Hire	£66.09	
Match Fees	£0.00		Machinery purchase	£138.09	
Tournament Entries	£616.75		Travel	£0.00	
Club Competition Entries	£0.00		Grounds / Pavilion	£916.00	
S W Fed / CA (lawn hire)	£560.00		Admin & advertising	£22.17	
Corporate Lawn Hire / Visitors	£7.50		CA / SWF	£136.00	
Tournament lunches	£0.00		Rent	£500.00	
Social events	£966.00		Tournament lunches	£0.00	
Refreshments	£26.00		Social events/Croquet Challenge	£815.20	
Tuck Shop	£11.50		Fuel	£75.05	
Raffles / Donations	£69.85		Electricity	£55.00	
Miscellaneous	£0.00		Water	-£104.89	
100 Club	£288.00		Miscellaneous	£5.00	
Games	£0.00		100 club	£200.00	
Loan	£0.00		Trophies	£184.50	
			Insurance		
			Loan repayment	£0.00	
			TOTAL EXPENDITURE	£5,074.52	£0.00
TOTAL INCOME	£2,760.60	£0.00	Surplus For Year	-£2,313.92	£0.00
				£2,760.60	
Balance Brought Forward 01/10/2021	£25,481.76		Cash at bank	£25,290.55	
Unpresented cheques			Unpresented cheques (out)	£2,122.71	
Surplus for year	-£2,313.92		Total funds	£23,167.84	
Balance Carried Forward 03/01/2022	£23,167.84				

